

## Zoomtext shortcut keys

### User Interface Commands

Description	Shortcut keys
Enable ZoomText	Alt + Insert
Disable ZoomText	Alt + Delete
Display User Interface	Control + Shift + U
Help Tool	Control + Shift + H

### Magnifier Commands

Description	Shortcut keys
Increase Magnification	Alt + NumPad Plus
Decrease Magnification	Alt + NumPad Minus
Window Type	Control + Shift + W
Adjust Window Tool	Control + Shift + A
Freeze Tool	Control + Shift + F
View Mode On/Off	Control + Shift + V
Colour Enhancements On/Off	Control + Shift + C
Pointer Enhancements On/Off	Control + Shift + P
Cursor Enhancements On/Off	Control + Shift + R
Text Smoothing Type	Control + Shift + T
Locator On/Off	Control + Shift + L
Mouse To View	Control + Shift + B
View To Mouse	Control + Shift + Y
Cursor Detect	Control + Shift + D
Pass Thru (next hotkey)	Alt + Pause
AHOI On/Off	Control + Alt + Shift + A
AHOI Status Report	Control + Alt + Shift + S
MSAA On/Off	Control + Alt + Shift + M
Tracking On/Off	Control + Alt + Shift + T
Capture ZoomText Screen	Control + Alt + Shift + C
Update Screen Model	Control + Alt + Shift + U
Scroll Up	Alt + UpArrow
Scroll Down	Alt + DownArrow
Scroll Left	Alt + LeftArrow
Scroll Right	Alt + RightArrow
Jump Up	Alt + PageUp

Jump Down	Alt + PageDown
Jump Left	Alt + Home
Jump Right	Alt + End
Jump Centre	Alt + NumPad 5
Save View	Alt + NumPad /
Restore View	Alt + NumPad *

## Reader Commands

Description	Shortcut keys
Speech On/Off	Alt + Shift + S
Increase Speech Rate	Control + NumPad Plus
Decrease Speech Rate	Control + NumPad Minus
Typing Echo Mode	Alt + Shift + T
Mouse Echo Mode	Alt + Shift + M
Verbosity Level	Alt + Shift + V
Start AppReader	Alt + Shift + A
Start DocReader	Alt + Shift + D
SpeakIt Tool	Alt + Shift + I
Read Clipboard	Alt + Shift + C

## Screen Reading Commands (for screen reader only)

Description	Shortcut keys
Say Window Title	Control + Alt + W
Say Dialog Tab	Control + Alt + T
Say Dialog Message	Control + Alt + M
Say Focus	Control + Alt + F
Say Default Button	Control + Alt + B
Say Group Name	Control + Alt + G
Say Status Bar	Control + Alt + X
Say All	Control + Alt + A
Say Selected Text	Control + Alt + S
Say Cell Row Title	Control + Alt + R
Say Cell Column Title	Control + Alt + K
Say Cell Formula	Control + Alt + O
Say Cell Comment	Control + Alt + C
Say Current Time	Control + Alt + I
Say Current Date	Control + Alt + Y
Quiet	Alt + Shift + Q, or Control
Change Speech Engine	Alt + Shift + E

# Text Reading Commands (for screen reader only)

Description	Shortcut keys
Say Previous Character	Left Arrow
Say Current Character (say, phonetically)	NumPad 5
Say Next Character	RightArrow
Say Previous Word	Control + Left Arrow
Say Current Word (say, spell, phonetically)	Control + NumPad 5
Say Next Word	Control + Right Arrow
Say Previous Sentence	Control + Alt + Left Arrow
Say Current Sentence	Control + Alt + NumPad 5
Say Next Sentence	Control + Alt + RightArrow
Say Previous Line *	UpArrow
Say Current Line	Shift + NumPad 5
Say Next Line *	DownArrow
Say Previous Paragraph	Control + UpArrow
Say Current Paragraph	Control + Shift + NumPad 5
Say Next Paragraph	Control + Down Arrow

\* reads the current word or entire line, according to the Program Echo setting 'When the text cursor moves into a new line'.

In addition to the Text Reading commands listed above, ZoomText will also speak when using the standard text navigation and editing keys listed in the following table.

<b>Keys</b>	<b>Application Action</b>	<b>ZoomText Action</b>
BackSpace	Deletes the character to the left of the cursor.	Speaks the deleted character.
Delete	Deletes the character to the right of the cursor.	Speaks the new character to the right of the cursor.
Home	Moves the cursor to the beginning of the line.	Speaks the first word on the line (or nothing if the line begins with a space or tab).
End	Moves the cursor to the end of the line.	Speaks "End of line".
Page Up	Pages the application window up.	Speaks the word or line that the cursor appears on, according to the program echo setting 'When the text cursor moves to a new line'.
Page Down	Pages the application window down.	Speaks the word or line that the cursor appears on, according to the program echo setting 'When the text cursor moves to a new line'.
Control + Home	Moves to beginning of the document.	Speaks the word or line that the cursor appears on, according to the program echo setting 'When the text cursor moves to a new line'.
Control + End	Moves to the end of the document.	Speaks the word or line that the cursor appears on, according to the program echo setting 'When the text cursor moves to a new line'.

Note: When holding down the Shift key to select text by character, word, line or paragraph, the visible text that is selected or de-selected will be spoken.